

TRUSTEE BOARD OF GILSTRAP AND WILLIAM EDWARD KNIGHT CHARITIES
19 OCTOBER 2021

APPOINTMENT AS CLERK TO THE TRUSTEES

1.0 Purpose of Report

1.1 This report proposes the appointment of Sue Bearman, Assistant Director – Legal & Democratic Services, as the Clerk to the Trustees following the retirement of the previous Clerk, Karen White,

2.0 Background Information

2.1 The Trustees could consider appointing an independent Clerk, but for continuity of service it would be beneficial to appoint an Officer of the Council. When Karen White was appointed as Clerk in December 2018 It was proposed that would be for an interim period with the then Business Manager -- Legal Services eventually taking over responsibility for the role. Sue Bearman was in the role of Business Manager – Legal Services at the time, so her appointment now accords with the original proposal.

3.0 Proposal

3.1 It is proposed that Sue Bearman be appointed as the Clerk to the Trustees. Sue is a qualified solicitor and considered to have the appropriate skills, experience and ability to undertake the role of Clerk to the Trustees.

4.0 RECOMMENDATION

That Sue Bearman, Assistant Director – Legal & Democratic Services be appointed as the Clerk to the Trustees with immediate effect.

Background Papers

None

For further information please contact Helen Brandham on 01636 655248.

Nigel Hill
Business Manager – Elections & Democratic Services